



PROJECT CONTACT INFORMATION

Last Name:		First Name:	
Phone #:		Email Address:	
Company Name:			

PROJECT LOCATION & JURISDICTION

Project Address:			
City:		State:	Zip Code:
Electric Utility Company:			
Permitting Jurisdiction (AHJ):			
Type of Stamp Needed? (Select All That Apply):	<input type="checkbox"/> Structural / Civil <input type="checkbox"/> Electrical		

PV EQUIPMENT

Solar Modules	Inverter Type 1	Inverter Type 2
Quantity:	Quantity:	
Manufacturer:	Manufacturer:	
Model #:	Model #:	
Inverter Location:		

PV MOUNTING METHOD

Type:	Roof Mount (___ kW)		
Roof Material:	<input type="checkbox"/> Tar & Gravel <input type="checkbox"/> TPO <input type="checkbox"/> Modify Bitumen <input type="checkbox"/> Metal <input type="checkbox"/> EPDM Rubber Membrane <input type="checkbox"/> Roll Out Comp Shingle <input type="checkbox"/> Other (Please Describe):		
Racking Method:	<input type="checkbox"/> Ballast (Flat Roof) <input type="checkbox"/> Tilt-Up (Flat Roof) <input type="checkbox"/> Flush-Mount (Pitched Roof)		
Racking Mfr:	Racking Model:		
Anchor / Flashing Mfr:	Anchor / Flashing Model:		
PV Array Tilt:	PV Array Azimuth:		
Type:	Carport / Canopy (___ kW)		
Configuration:	___ Rows x ___ Columns		
Cantilever:	___ Single ___ Double	Purlins:	___ "C" ___ "Z" / ___ Single ___ Shared
Manufacturer:	PV Module Orientation:	___ Portrait ___ Landscape	
Structural Drawing Available?:	___ YES ___ NO ___ I DON'T KNOW		
Racking Mfr:	Racking Model:		
PV Array Tilt:	PV Array Azimuth:		
Type:	Ground Mount (___ kW)		
Configuration:	___ Rows x ___ Columns	Protection Fence Required?:	___ YES ___ NO
Manufacturer:	PV Module Orientation:	___ Portrait ___ Landscape	
Foundation Type:	___ Concrete Piers ___ Ground Screws (Provide Spec) ___ Other: _____		
Racking Mfr:	Racking Model:		
Grade / Slope:	PV Array Azimuth / Tilt:		
Soil Type:	___ Clay ___ Sand ___ Rock ___ Mulch / Vegetation		

PV BALANCE OF SYSTEM

Grounding Method:	___ Lay-In Lug ___ WEEB ___ Integrated		
PV Production Meter:	___ YES ___ NO		
PV Production Meter Manufacturer:	Model:		
Additional Comments:			

ELECTRICAL SERVICE EQUIPMENT

Main Service Panel			PV Interconnection Location (If Different From Main Service Panel)		
Manufacturer:					
Bus Bar Rating:					
Main Breaker Rating:					
L - L Volts:					
L - N Volts:					
Grounding Method:	<input type="checkbox"/> Rod	<input type="checkbox"/> Ufer	<input type="checkbox"/> Other	PV Interconnection Method:	<input type="checkbox"/> Breaker <input type="checkbox"/> Splice <input type="checkbox"/> I DON'T KNOW
Distance from PV Array (ft.):					

PV SITE PLANS / PHOTOS

PROVIDE THE FOLLOWING PHOTOS

FROM ROOF/SITE		
<input type="checkbox"/> Roof Material	<input type="checkbox"/> Parapet Wall(s)	<input type="checkbox"/> Roof Vent(s)
<input type="checkbox"/> HVAC	<input type="checkbox"/> Skylight(s)	<input type="checkbox"/> Panorama
UNDER ROOF		
<input type="checkbox"/> Purlins	<input type="checkbox"/> Rafters or Beams	<input type="checkbox"/> Structural Connections
ELECTRICAL / MAIN SERVICE AND SUB PANELS		
<input type="checkbox"/> Main & Sub Panel w/ & W/o Cover	<input type="checkbox"/> Main & Sub Panel Disconnects	<input type="checkbox"/> Branch Breakers and Labels
<input type="checkbox"/> Close-up of Main & Sub Panel Labels	<input type="checkbox"/> Generator & Critical Load Panel	<input type="checkbox"/> Meter
<input type="checkbox"/> PV Interconnection Point	<input type="checkbox"/> Electric Room & Name Plate Ratings	<input type="checkbox"/> System Ground
	<input type="checkbox"/> Electric Room Wall / Floor Space	

ROOF FRAMING SKETCH

PROVIDE AS-BUILT ROOF FRAMING PLANS, OTHERWISE, PLEASE SKTECH BELOW

Please Include:		
<input type="checkbox"/> Rafter Size & Spacing	<input type="checkbox"/> Rafter Material	<input type="checkbox"/> Support Size & Spacing

Roof Framing Sketch

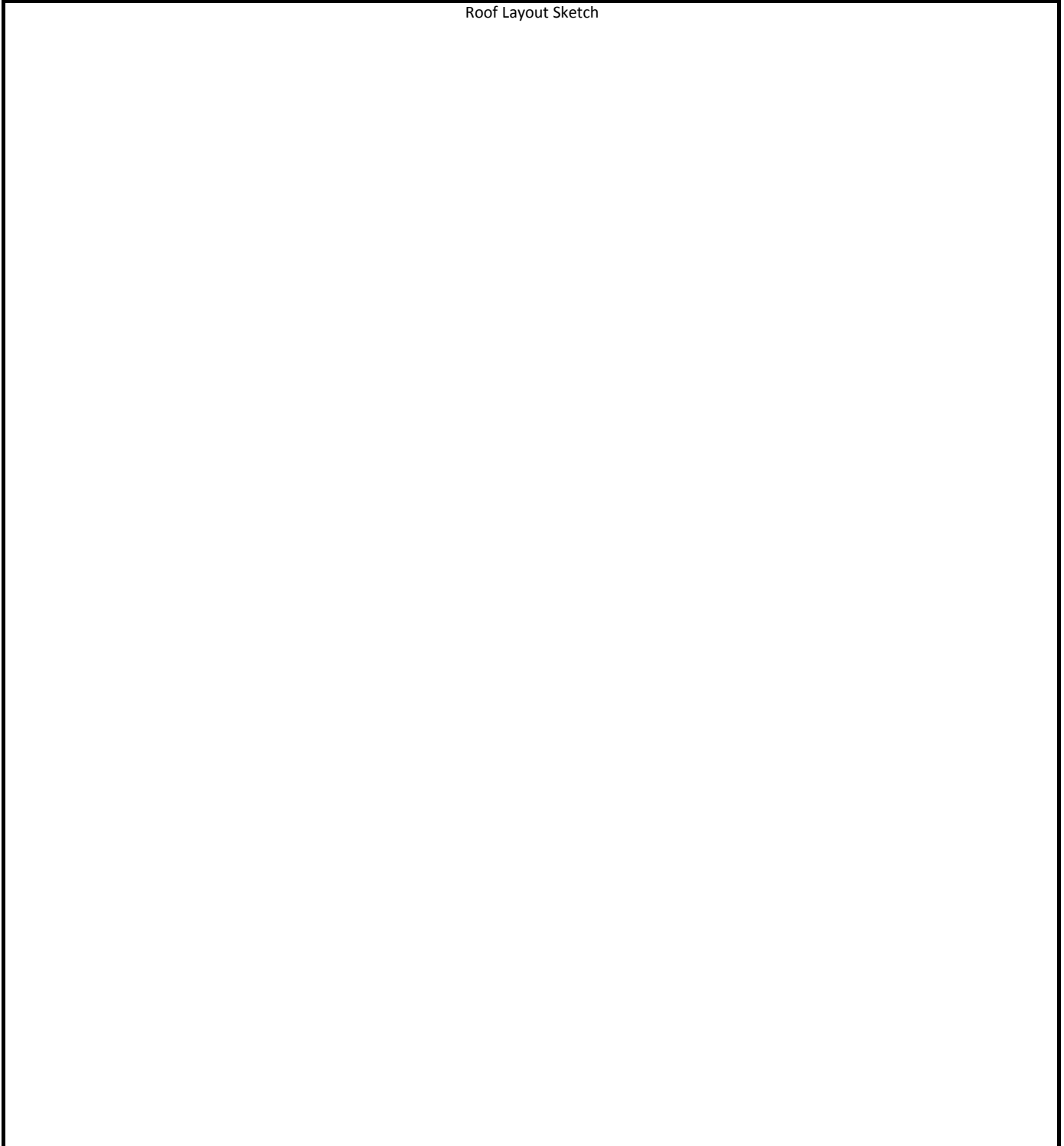
ROOF LAYOUT SKETCH

PRINT GOOGLE EARTH / AERIAL AND DESIGNATE THE FOLLOWING

Please Include:

<input type="checkbox"/> PV Module & Inverter Location	<input type="checkbox"/> Dimension of Roof Perimeter	<input type="checkbox"/> PV Interconnection Location
<input type="checkbox"/> Electrical Room Location	<input type="checkbox"/> Main Service Panel Location	<input type="checkbox"/> Roof Obstructions Locations

Roof Layout Sketch



AS-BUILT SINGLE LINE DIAGRAM

PROVIDE AS-BUILT SINGLE LINE DIAGRAM PLANS, OTHERWISE, PLEASE SKETCH BELOW

Please Include:

<input type="checkbox"/> Bus Bar & Breakers Rating for applicable equipment	<input type="checkbox"/> Existing Sources (Generators, Inverters)	<input type="checkbox"/> Disconnects
<input type="checkbox"/> L - L / L - N Voltage	<input type="checkbox"/> Transformers	

Single Line Diagram Plans

AS-BUILT EQUIPMENT ELEVATION DIAGRAM

PROVIDE AS-BUILT EQUIPMENT ELEVATION, OTHERWISE, PLEASE SKETCH BELOW

Please Include:

<input type="checkbox"/> Location of AC Disconnect (If Applicable)	<input type="checkbox"/> Location of Equipment
<input type="checkbox"/> Critical Dimension For Mounting Location	

Elevation View